

What is The G. Raymond Chang School of Continuing Education Tuition Fee Bursary?

The G. Raymond Chang School of Continuing Education Tuition Fee Bursary is a non-repayable tuition waiver given on the basis of the student's demonstrated financial need and demonstrated academic objectives and/or performance. Bursaries are targeted to students who would be unable to continue their studies without such financial aid. Chang School continuing education students may apply each term for this bursary.

What is the value of The G. Raymond Chang School of Continuing Education Tuition Fee Bursary?

The G. Raymond Chang School of Continuing Education Tuition Fee Bursary varies in value up to the full tuition fee of **one course to a maximum amount of \$600**. The number of bursaries will vary from term to term.

Who is eligible to apply?

To be eligible to apply for The G. Raymond Chang School of Continuing Education Tuition Fee Bursary you must meet all of the following criteria:

1. Be either a new Chang School continuing education student **or** a returning Chang School continuing education student who has maintained a minimum cumulative grade point average (CGPA) of 2.0 (C) **and** can provide evidence of academic achievement (*Unofficial Transcript*)
2. Be a Canadian Citizen, Permanent Resident, or Protected Person (with valid *PSSD*)
3. Be an Ontario resident for the past full calendar year (12 consecutive months)
4. Is not receiving OSAP, education, corporate, or person financial support
5. Have demonstrated financial need (see Application, Part 5)

Who is ineligible to apply?

You are ineligible to apply if any of the following applies to you:

1. You are a full-time or a part-time degree student. If you are in this category, please apply for the CESAR General Bursary or review the Financial Aid and OSAP website information funding options at: ryerson.ca/currentstudents/financialaid/index.html
2. You are on academic probation or suspension upon submission of this application
3. You are studying on an international student visa
4. You have a past due debt owing to Ryerson University

Notification and Distribution

Students will receive an email regarding the results, approximately three weeks after the bursary deadline (see below). The email will indicate the next steps regarding crediting your Ryerson University RAMSS account with the bursary value. Bursaries are not cash; they are a Ryerson tuition credit, valid for the course fee only. All associated course costs (e.g., textbooks, supplies, and materials) are the student's financial responsibility. Bursaries are non-refundable and must be used within a specified timeframe towards an eligible course. If you receive a bursary, the course fee must be paid in full at the time of enrolment. If you do not receive a bursary and enrol in a course, you are obliged to pay the course fee.

How and when to apply

The G. Raymond Chang School of Continuing Education Tuition Fee Bursary application is available online on The Chang School website and at The Chang School, Heaslip House, 297 Victoria Street. Your completed application must be printed and handed in at the information desk in The Chang School lobby according to the deadline below:

Fall 2017	4:00 p.m. on Friday, August 11, 2017
Winter 2018	4:00 p.m. on Friday, November 3, 2017
Spring/Summer 2018	4:00 p.m. on Friday, March 2, 2018

Part 1: COURSE INFORMATION *(Details on the one course you are requesting support for)*

Term (Select One) <input type="checkbox"/> Fall 2017 <input type="checkbox"/> Winter 2018 <input type="checkbox"/> Summer/Spring 2018	Course Number	Course Name	Course Fee
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Part 2: PERSONAL INFORMATION

Last Name	First Name	Student Number	
Mailing Address	City	Province	Postal Code
Email Address	Cell Phone	Home Phone	

Part 3: STUDENT INFORMATION AND ADDITIONAL INFORMATION TO INCLUDE WITH APPLICATION

<input type="checkbox"/>	New Chang School continuing education student or returning Chang School continuing education student who has maintained a minimum CGPA of 2.0 (C) and can provide evidence of academic achievement (Unofficial Transcript).
<input type="checkbox"/>	Canadian Citizen, Permanent Resident, or Protected Person Note: Protected Persons must have a valid PPSD – Protected Persons Status Document
<input type="checkbox"/>	Ontario resident for the past full calendar year (12 consecutive months)
<input type="checkbox"/>	Not receiving OSAP, educational, corporate, or person financial support
<input type="checkbox"/>	Must include most recent, government-approved proof of total annual family income from all family members and sources in the household. Government-approved consists of Notice of Assessment, Income Tax Return, unemployment, disabilities, etc.

NOTE: All boxes must be checked to be eligible for the bursary. If any of the above boxes remain blank, the application will not be reviewed.

Part 4: PREVIOUS BURSARY REQUESTS

<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you have previously received The G. Raymond Chang School of Continuing Education Tuition Fee Bursary?		
If yes, please provide:	<table border="1"> <tr> <td>Amount Received</td> <td>Date Received</td> </tr> </table>	Amount Received	Date Received
Amount Received	Date Received		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a Certificate student?		
If yes, please provide:	<table border="1"> <tr> <td>Certificate Name</td> <td>Date to be Complete</td> </tr> </table>	Certificate Name	Date to be Complete
Certificate Name	Date to be Complete		

Part 5: FINANCIAL INFORMATION

The chart below illustrates the eligibility for The G. Raymond Chang School of Continuing Education Tuition Fee Bursary based on the total number of family members and the total annual family income from all family members and sources. Number of family members consists of the student, and where applicable, spouse (married or common-law), dependent children, and dependent parent(s). A dependent student, living at home, must include their parent(s) income.

To prove and assess your financial situation, you must **complete** all three steps and **attach** the most recent, government-approved proof of total annual family income from all family members and sources in the household, upon submission of this application. Government-approved consists of Notice of Assessment, Income Tax Return, unemployment, disabilities, etc.

STEP 1 Total Number of Family Members (including yourself)	STEP 2 Total Annual Family Income from All Family Members and Sources (including yourself)	STEP 3 Family Members Information <i>(Please list full name of family member(s) and state relationship to you)</i>	
<input type="checkbox"/> 1	<input type="checkbox"/> up to \$30,000	Name	Relationship
<input type="checkbox"/> 2	<input type="checkbox"/> \$30,001 - \$38,700	Name	Relationship
<input type="checkbox"/> 3	<input type="checkbox"/> \$38,701 - \$47,500	Name	Relationship
<input type="checkbox"/> 4	<input type="checkbox"/> \$47,501 - \$54,400	Name	Relationship
<input type="checkbox"/> 5	<input type="checkbox"/> \$54,401 - \$60,200	Name	Relationship
<input type="checkbox"/> 6	<input type="checkbox"/> \$60,201 - \$66,300	Name	Relationship
<input type="checkbox"/> 7	<input type="checkbox"/> \$66,301 - \$72,200	Name	Relationship
<input type="checkbox"/> 8	<input type="checkbox"/> \$72,201 - \$76,500	Name	Relationship
<input type="checkbox"/> 9	<input type="checkbox"/> \$76,501 - \$79,100	Name	Relationship
<input type="checkbox"/> 10	<input type="checkbox"/> \$79,101+	Name	Relationship

Part 6: DECLARATION

By signing below I, declare that:

- a) The information I have provided accurately represents my current financial situation.
- b) I understand if the information on this application cannot be verified/supply documentation or is intentionally misrepresented, this may be a violation of the Student Code of Non-Academic Conduct and I may be asked to repay any bursary funding received.
- c) This bursary will be used to cover educational costs.
- d) I authorize The G. Raymond Chang School of Continuing Education and its designates to review my academic/financial record as required.
- e) I am able to provide verification and documentation upon request of all information included in this application.
- f) The above information is, to the best of my knowledge, true and accurate. I understand that any false statements I may make could disqualify me from current or future The G. Raymond Chang School of Continuing Education Tuition Fee Bursary.
- g) I understand and agree to these terms and conditions.

The information on this application is collected under the authority of the Ryerson University Act. It will be used to process your application for this bursary and to determine the recipient of the bursary. If you have questions about the collection, use and disclosure of this information by the University, please contact the Manager of Student Financial Assistance and Awards, Ryerson University, 350 Victoria Street, Toronto, Ontario, M5B 2K3, 416.979.5113.

Name (Printed)	Signature	Date Signed
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